

## Forensic Services Security Policy

### ***"Collect and Secure Potential Digital Evidences To Punish The Culprit"***

SysTools basic aim behind providing data forensics service in India is to reduce cyber crime. We perform activities like data identification, its preservation, case documentation, and evidences extraction to analyze root cause of data and provide justice to the right person. The information provided to us by our clients or evidences that we gather, all are kept under high security. Protection of data is always a key service for us. This page can be considered as an agreement between SysTools Forensics team and clients for acquiring rights to access data in a safe and secured manner. Moreover, it can also be considered as Terms and Conditions to undertake Data Forensics service for any paying client.

**1. Take Digital Forensics Image:** SysTools data forensics service providers takes a copy of original data (provided by client) on a digital storage medium. This medium is acquired while performing forensics operation and then stored in a binary format with a unique hash value. Therefore, apart from investigators, no one can access this duplicate copy of data.

**2. Security of Forensic Work File:** A duplicate copy of digital forensic image and information is gathered by our forensic expert team. This copy will be used for searching and analyzing the data, which is done in our forensic laboratory. Such forensic work file is kept under high and advance security in order to prevent it from revealing.

**3. 24\*7 Surveillance Forensic Area:** It is a common fact that during office hours normal people will also enter the premises of SysTools. Therefore, we had developed a different area for forensic team where they can perform activities related to resolving of the case. Moreover, this area is supervised with multiple CCTV cameras thus, 24\*7 activities are maintained with us.

**4. Conduct a Digital Forensic Operation:** This operation is also conducted by SysTools Data Forensics service providers to ensure the admissibility of evidences, which are obtained in legal proceedings. This activity is performed under coordination of SysTools forensic experts who had done investigation on a particular case.

**5. Physical & Digitized Entrance Security:** SysTools is having security guards at the entrance of the premises. Moreover, we are having cameras at the entryway of our organization due to which we are having the record of persons who are entering into our premises. Moreover, a digitized system is also appended at the entrance gate, which allow only authorized persons to enter into the organization.

**6. Evidences Kept Under High Supervision:** When no more forensic process is required for digital forensic examination, the team of forensic experts make two copies of evidence and work files. One copy is provided to client for resolving case and providing justice to the right person and another is highly sealed with us for 10 working days, until the client does not give us complete payment.

**7. No Changes are Made In Evidences:** Since we take duplicate copy of original data and perform analysis on that therefore, the data provided by client remains intact throughout the procedure. Moreover, not even a single bit modification takes place in evidences collected while performing investigation.